De Soto Public Library Board Meeting Minutes

July 11, 2022

1. CALL TO ORDER
2. Roll Call: Aleen Davis, Jillian Lutz, Bruce McKinstry, Joni Roland, Ed Sacco, Terri Walker

Director: Karen Graham, City Liaison: Jim Akers & Autumn Blanchard

1. Established Quorum
2. Guests: Janice Butcher (library staff)
3. Acceptance of Agenda: Karen eliminated the Pest Policy from the agenda this month. Motion by Bruce to accept the agenda as corrected, second by Jillian. Passed
4. APPROVAL OF MINUTES – Motion to approve minutes by Aleen, second by Joni. Passed.
5. PUBLIC COMMENTS – None
6. FINANCIAL REPORT:
7. Karen went over some of the financial reports. One new issue is that we can’t receive future funding from sam.gov account until she resolves an issue with renaming our account. She is working on it. Approval of June Financials – Motion by Terri, second by Aleen. Passed.
8. DIRECTOR’S REPORT: See attached report. Summer reading program is a hit. This Saturday is the Trivia night, attend if you can. Approval of Director’s Reports – Motion by Bruce, second by Terri. Passed.
9. OLD BUSINESS:
10. Bruce is working with the Attorney General’s office on receiving our matching funds for the building project. This is a new type of funding so there isn’t a procedure for it yet. We hope to get bids in September and start construction in January. We are increasing the size of the building addition from 600 sq. ft. to 800 sq. ft. Board members need to consider how we can include a patio yet deter the homeless from hanging out there. We won’t be able to replace the current carpet with laminate flooring because of exposing asbestos. We will be able to do the other main projects on our list (HVAC, ADA compliance, shelving, addition, new carpet). The library will be closed down for several weeks. We need to determine how to pay staff. The staff can pack up the books, but we will need to pay a moving company to move them to the new storage area.
11. Bruce made a motion to accept Ed Sacco as the new treasurer. Second by Terri, motion passed. The new slate of officers is: President – Jillian Lutz, Vice President – Terri Walker, Secretary – Bev Wilson, & Treasurer – Ed Sacco
12. NEW BUSINESS:
    1. Bruce discussed state funding during his building project report.
13. AJOURNMENT: Motion by Terri, second by Joni. Passed

Respectfully Submitted,

Terri Walker